Experience Your America
NATIONAL PARK SERVICE

NPS EAP Operating Guide

Auditor's Handbook

Audit Program Information (Appendix 1-7)
- App 1 - Environmental Audit Program Mng't Handbook
- App 2 - WASO and Regional Points of Contact
- App 3 - Department of Interior Audit Policy
- App 4 - Executive Order Enforcement Issues
- App 5 - Understanding the NPS EAP Audit Criteria
- App 6 - Concessions and the NPS EAP
- App 7 - July 17, 2000 Concession Division Environmental Audit Memo

Pre-Visit Activities (Appendix 8-12)
- App 8 - Auditor's Check List
- App 9 - Sample Superintendent Info. Request Letter*
- App 10 - Pre-Visit Questionnaire*
- App 11 - Waste Inventory Form*
- App 12 - Audited Entity Points of Contact*

Site Visit Activities (Appendix 13-18)
- App 13 - Targeted Park Functions of EAP Audit
- App 14 - NPS EnviroCheck Sheets
- App 15 - Sample In-Brief*
- App 16 - Auditor Field Notes Form*
- App 17 - Sample Exit-Brief Agenda*
- App 18 - Sample Exit-Brief *

Post-Visit Activities (Appendix 19-20)
- App 19 - Database User's Guide
- App 20 - Guidance: Developing Audit Findings

Corrective Action/ Compliance Guidance (Appendix 21-24)
- App 21 - Corrective Action Plan Form
- App 22 - U.S. EPA Audit Disclosure Policy
- App 23 - NPS EAP Legal Consideration
- App 24 - Frequently Discovered Audit Findings

EAP Fact Sheet (Appendix 25)
- App 25 - NPS EnviroFacts Sheets **(under construction)**

* Appendices 9, 10, 11, 12, 15, 16, 17 and 18 can be edited. Click here for links to Microsoft Word and PowerPoint Files.

**NPS EAP
Operating Guide**

**Auditor's
Handbook**

**NPS
EnviroCheck
Sheets**
(Appendix 14)

Air Quality Management
Antifreeze Management
CFC and Halon Management
Emergency Response Planning and Reporting
Energy and Water Conservation
Environmental Management Systems (EMS)
Fuel Storage Tanks
Green Procurement
HAZCOM (Hazard Communication)
Hazardous Materials Management
Hazardous Waste Management
Laboratory Chemical and Waste Management
Oil and Gas Exploration and Production
Paints and Solvents
Pesticide Management
Respiratory Protection
Solid Waste Management
SPCC Planning
Storm Water Management
Universal Waste Management
Used Oil Management
Wastewater Management

Click on the following links to open Microsoft Word or PowerPoint files.

App 9 -   Sample Superintendent Info. Request Letter (WORD)
App 10 - Pre-Visit Questionnaire (WORD)
App 11 - Waste Inventory Form (WORD)
App 12 - Audited Entity Points of Contact (WORD)

App 15 - Sample In-Brief (POWERPOINT)
App 16 - Auditor Field Notes Form (WORD)
App 17 - Sample Exit-Brief Agenda (WORD)
App 18 - Sample Exit-Brief (POWERPOINT)